



CAREER OPPORTUNITY

Title: Chief Operating Officer

Job Opening #01302023-1

Close Date: 02-28-2023

Headquartered in San Diego, Elite staffs facilities and events with security guards and event staff primarily in California, Tennessee and Florida. Facilities under contract include stadiums, arenas, amphitheaters, convention centers, universities, office buildings, residential communities, retail establishments and hundreds of other facilities where people live, work and play.

We are seeking a **Chief Operating Officer** to implement the strategies set by the CEO, direct the day-to-day operations of the organization, manage a senior team of department heads, and improve operating procedures and efficiencies that will result in measurable growth in revenue and profit.

We offer a great working environment and full benefits including paid medical, dental, vision, life, and paid time off.

Compensation range of \$150,000 - \$200,000

RESPONSIBILITIES

EXECUTE STRATEGIES – Under the direction of the President & CEO, will create and execute key strategies that will advance the organization's mission and increase shareholder value.

GENERAL OVERSIGHT – Will oversee the day-to-day functioning of the organization, including interacting with all levels of management and external relations with clients, vendors, and consultants.

DEPARTMENTAL OVERSIGHT – Will manage the operational department heads to create and maintain departmental strategies and operational standards in support of organizational financial and cultural goals.

LEADERSHIP – Will provide the vision and direction to ensure that operational controls, administrative and reporting procedures, people, and systems are in place to grow the organization effectively.

MANAGEMENT – Will manage and mentor the operational department heads to achieve the highest level of performance and ensure that they are held accountable for ensuring strategy is implemented, systems are followed, and targets and goals are met.

OPERATIONS – Will ensure that goals are measured and met in operations, scheduling & fulfillment, business development, training, logistics, field operations, quality assurance, marketing & social media, and client, public, media, and government relations. Will also work the necessary hours/days to meet goals and be committed to traveling as needed.

PROCESS IMPROVEMENTS – Will create and implement efficiencies across all functional areas, including maximizing the utilization of physical and intellectual assets. Will conduct interventions to ensure that operations and tactics are executed.

ORGANIZATIONAL COLLABORATION – Will work collaboratively with the CEO and CFO to develop and implement strategy and actuate synergies for constant organizational improvement.

MINIMUM QUALIFICATIONS, SKILLS, AND CHARACTERISTICS

- 10+ years of experience in a service-related organization at the executive level and
- solely responsible for operations as a COO equivalent or higher.
- University business degree and advanced degree (preferably an MBA) or a professionally qualified equivalent.
- Background in the commercial security and/or sports, entertainment & hospitality industry
- Experience in B2B client management
- Expertise in organizational management, team dynamics and one-on-one leadership
- Proficient in developing and implementing strategy, compliance mechanisms and project management.
- Proven analytical and problem-solving capabilities.
- Possess exceptional communication abilities.
- Ability to manage up, down, and across the organization.
- Is a collaborative “people person” who relates well to staff at all levels.
- Flexible and creative in approaches to problem-solving, yet holds people accountable to individual, department, and organizational goals.
- Adept at developing and administering organizational, team & individual diagnostics, assessments, and interventions.

If you meet the above criteria, please forward your resume (please send attachments in MS Word Format only) to: karen@elitesecuritystaffing.com. Please note “COO” in the subject line of your email. Only those with the minimum qualifications, as noted above, will be considered for this role. NO CALLS, PLEASE.

The published salary range for this position represents a good-faith estimate based on the qualifications we expect to find in a successful candidate. The actual compensation offered may be less or greater than this estimate based on various factors.

ELITE is an Equal Opportunity Employer and provides equal employment opportunities (EEO) to all employees and applicants without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status.

License: PPO12052 / PPB6025